



UCSA Executive Minutes

Title	Minutes of the 5th UCSA Executive Meeting of 2007
Ref	UEMM_05_07
Date, Time	Thursday 29 March, 2007, 5.30pm
Present	Belinda Bundy (Chair – UCSA President) Claire Piper (Vice President) Sophie Bundy (Financial Services Officer) Charlie Anderson (Communications) Libby Bevin (Projects Coordinator) James Harper (Equity and International) Winston Howison (General) Amadeus Rainbow (Clubs and Societies) Andrew Riches (Education External) Nick Robb (Events) David Stevens (Education internal)
Attending	Kate Farrell (Minutes), Shanna Crispin (Canta), Brett McDonald, Frank Ansell-Douglas
Apologies	Hannah Hope 37/2007 <i>Moved CHAIR</i> <i>THAT the apologies be accepted.</i> <i>Carried U</i>
Agenda Items and Order of Business	Belinda has an item to add in strict. Oral Report- Teaching and Learning Committee: Winnie Charities Policy RDU in Café's General Business <i>The meeting opened at 5:30pm</i> Belinda welcomed everyone to the meeting. <i>After refreshments meeting reopens at 5.43pm</i>
Matters Arising	Dave has researched into educating distance students on the use of their Canterbury cards. He found the only advantage to be use

of student discounts on public services. It is possible that they don't know that these exist. In order to make any changes, Belinda points out that a proposal needs to be put to Council.

AP: Dave to draft a letter to distance students advising them of usage options for the Canterbury card and leave contact details for an exec member if they have any queries.

AP: Belinda to find the original letter that was sent to distance students.

Brett McDonald enters 5.50pm

Political Debate: Andrew informs the exec that the C block lawn has been pencilled in and if it is raining it will move to the Shelly Common Room.

Minutes from the 22nd of March 2007.

Claire makes a change to a spelling error of a name.

38/2007 **Moved CHAIR**
THAT the Minutes from the meeting 22nd March 2007 be accepted as true and accurate record.
Carried U

Frank Ansell-Douglas enters 5.55pm

President's Report

The President's report was tabled. Belinda invites any questions.

39/2007 **Moved PIPER/STEVENS**
THAT the President's Report be accepted.
Carried U

FSO Report

Sophie speaks to this explaining that it is her intention to regularly report to the Executive this year. She also asks for any suggestions that could better her report. Claire thanks Sophie as it is highly comprehensive.

Sophie adds that she has formulated a general ledger that will be viewed in strict that is show exactly what has been spent.

AP: Sophie to bring the changes to the FSO Report to the next meeting.

Clubs Affiliation

Amadeus speaks to this highlighting that page 12 of the papers is what he believes should be done. Both Amadeus and the Clubs Development Officer (CDO) think that the president of all clubs should be a student. Winston's review from 2006 shows that this would affect 15 clubs. The major concern is with the sports clubs. Belinda suggests that should this become policy it would be done with a roll over period so that the clubs affected would not have to take immediate and drastic action.

Similarly, the 50% membership as passed by the 2006 executive was designed to exempt sports clubs, as it is not feasible to find a full sports team of students. Sports clubs have a focus on alumni and community members also.

There is the general feeling from the Executive that this go through a consultative process, as they do not want to put clubs off or lose clubs.

AP: Amadeus consult clubs that will be affected- why they don't have a student president and why there student membership is low?

Break 6.11pm

Belinda leaves

Belinda returns 6.14pm- reopens the meeting

SGM Petition

Belinda asks the guests the reasoning behind their request and invites them to speak.

Brett explains that they wish to change the electoral policy.

Claire asks if there was any reason that this cannot be put to the AGM, which is in six weeks.

Brett responds by stating no and that they are happy with the petition.

As there is a general feeling of bemusement regarding the time frame, Brett states that they feel it is serious enough to warrant it's own meeting and it will draw attention to the issue. He also believes this provides certainty that the issue will be addressed.

James acknowledges that he believes Frank and Brett are suspicious that the Executive would not provide for the CCE students that they have every intention of doing.

Similarly it is a matter of efficiency to have put it at the AGM where quorum is more likely. In no way is the Executive not in favour of the change.

Brett explains that the petition shows that they have interested students. In response to Libby's question of the time frame of the petition Brett shows that it took a week or two to get the signatures.

Claire consults the constitution for the time frame and it is clear that the only time that is available is first Wednesday of term two, one week before the AGM.

40/2007

Moved CHAIR

THAT the petition to call an SGM be accepted and that a Special General Meeting be held at the Waimairi Campus on Wednesday 02 May 2007.

Carried U

**Teaching
Learning
Committee**

and Winnie speaks to this explaining that there is currently a review of the teaching awards. It is felt that they are not highly regarded by the university and they are looking to make it more prestigious. It is the College management team, students, and the UCSA surveys are used to award these.
There is a strong feeling from the Executive that the awards should be based on the student's evaluation, as they would know the quality of the teaching.
Discussion arises surrounding the process of choosing the awards and the viability of the votes.

41/2007 **Moved CHAIR**
THAT the Executive direct Winnie to strongly push for students to be included in the judging of the awards.
Carried U

Belinda takes this opportunity to relay to the Executive the positive feed back from the UCSA senior management team who regard them the most hard working exec that they have worked with.

42/2007 **Moved CHAIR**
THAT the Executive move into strict
Carried U

Brett, Frank and Shanna leave at 6.32pm

The executive moves into strict 6.33pm

45/2007 **Moved CHAIR**
THAT the executive move out of strict
Carried U

The executive moves out of strict at 6.51pm
Kate leaves to invite Brett and Frank back at 6.51pm
Kate, Frank and Brett enter at 6.52pm

Charities Policy

Discussion occurs surrounding what the focus of a charities policy will entail. Belinda suggests that they put it to students at the AGM. There is the general feeling from the executive that they put effort into raising money as opposed to donating money from the UCSA budget. This could be done through a sausage sizzle or a wishing well. This may be an action for Hannah in the Welfare portfolio.

AP: Sophie to draft a charities policy for the papers of the AGM.

RDU in Cafes

Claire speaks to this voicing her frustration that it is still not being played audibly in the cafes. They want the Cut Lunch especially

to be loud enough to hear the presenter's voices.
Belinda thinks that the next course of action should be to take it to Management Board.

General Business Claire addresses the volunteering at Uni Games- Tuesday 6th of April at the BBQ.

Claire informs the executive that James is the new CCE representative who will report on what this entails.

AP: Claire to check that Jane has the correct email address for James.

Winnie tells the Exec that there is a focus group to debate the sustainability policy next Wednesday at 4pm for anyone who wishes to contribute.

Meeting closes at 7.07pm

**Declared true and accurate by
Chair**

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Date

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Witness

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