



## UCSA Executive Minutes

<b>Title</b>	Minutes of the 14 <sup>th</sup> UCSA Executive Meeting of 2007
<b>Ref</b>	UEMM_14_07
<b>Date, Time</b>	Thursday 19 July, 2007, 5.00pm
<b>Present</b>	Belinda Bundy (UCSA President) Claire Piper (Vice President) Sophie Bundy (Financial Officer) Libby Bevin (Projects Coordinator) James Harper (Equity and International) Hannah Hope (Welfare) Winston Howison (General) Amadeus Rainbow (Clubs and Societies) Andrew Riches (Education External) Nick Robb (Events) David Stevens (Education internal)
<b>Attending</b>	Kate Farrell (Minutes), Colin Goodrich, Peter Field
<b>Apologies</b>	Charlie Anderson (Communications) Libby Bevin (late)
<b>Agenda Items and Order of Business</b>	Discussion with Governance Group Representatives Minutes from 21 June, 2007 President's Report UCSA Signatory Proposed Sustainability Policy NZUSA Charities Policy Library Hours- 2008 Election update Think Big Lecture Series Budget Election Budget General Business

***Meeting opens 5.00 pm***

Belinda welcomed everyone to the meeting

## **Governance Group Representatives: BA Review**

There are introductions between the Executive and the visitors.  
Colin Goodrich and Peter Field come to address the Executive to speak to the BA Review and the result of the Governance group.  
Colin addresses the Executive. He notes that he is pleased with the recommendations for the BA; improved the quality; update the programmes and the breath requirements.  
Learning and Teaching Committee: Peter Field speaks to this explaining that, learning should come first.

*A Riches enters 5.05pm*

Peter explains that the recommendations offer more structure in the Arts degree- including a requirement of a major and a minor. Also, to expand the breadth of the degree, a student would be required to take four extra papers from other disciplines. This is the simple beginnings of the changes. Also they are asking the lecturers to tighten things up and build up a graduate profile.

They go on to explain that there is room for exemption for the requirements, and after being questioned about the possibility of adopting a four year degree it is established that it is not an option at this point. The proposal is aligned with the Bologna Process, which was to ensure transportability internationally. For those who do not know, the Bologna Process is explained as that which was established in Europe to create uniformity and commonality throughout degrees in Europe.

In terms of the honours degree Colin and Peter both feel that in time it will be gone away with and replaced by making more use of taught MAs.

Claire questions the 12<sup>th</sup> recommendation on the advice and the reintegration of the academic advice. Many Exec members express the difficulty they have had when trying to attain degree advice and see it as a crucial part of the development of the College.

**AP: Belinda Student Nominee- College LTC- contact Peter Field**

Thanks to all from Colin and Peter  
The Executive thanks them both for coming.

*Peter and Colin leave 5.28pm*

*The Meeting is called to a halt for some food*

*Libby enters 5.38pm*

*The meeting re-opens at 5.40pm*

### Minutes from 05 July 2007:

- 107/2007 Moved CHAIR**  
*THAT Minutes from the Meeting 05 July 2007 be accepted as true and accurate record*  
**Carried U**

### President's Report:

Belinda invites any questions from the Executive.

- 108/2007 Moved CHAIR**  
*THAT the Executive moves into strict for reasons of commercial sensitivity*  
**Carried U**

*The Executive moves into strict at 5.42pm*

- 109/2007 Moved CHAIR**  
*THAT the Executive moves out of strict*  
**Carried U**

*The Executive moves out of strict at 6.02pm*

As there are no further questions,

- 110/2007 Moved HARPER/HOWISON**  
*THAT the President's Report be accepted*  
**Carried U**

### Signatory to the UCSA Accounts:

Andrew Paterson, the new General Manger needs to be made a signatory. Belinda notes that he is highly trustworthy and that there is no reason not to.

- 111/2007 Moved CHAIR**  
*THAT Andrew Paterson be made a signatory to the UCSA accounts*  
**Carried U**

### Proposed Sustainability Policy:

Winnie speaks to this and explains that the proposal has been on the website for months but it has taken that long to get additions from people so. This policy is a result of some of the recent had amendments from people. Andrew wants to restrict it quite a bit in terms of implementation for the organisation. Kate Hewson, from the University, has expressed a wish for lots of definitions.

Claire feels like they need to be on Andrew's side from a practical standpoint as there is no reason to make promises that cannot be implemented. If they are accepted everyone's amendments then it gives false expectations.

Belinda notes that if it is passed, it is only binding on the Exec rather than Management Board and UCSA Management; a fully binding policy needs to be negotiated between the bodies.

Belinda asks what everyone else thinks? Libby supports the policy as positive step forward as it is the first of its kind.

Dave, Han, and James think the amendments should be made first, before they adopt anything.

**112/2007**     **Moved CHAIR**  
*THAT the Executive receives the Proposed Sustainability Policy to be presented the half AGM for comments and amendments.*  
**Carried U**

#### **NZUSA:**

Claire speaks to the document that Josh sent the Exec. What needs to happen is that next Tuesday 24<sup>th</sup> 100 words per person needs to be submitted for Canta.

Contact Spittle if there are any questions.

Relevance to portfolio possibly, Claire notes they can say anything so long as it is factual.

#### **Charities Policy:**

Sophie speaks to this explaining that it is not highly specific, as it will not be implemented as this year they have already given to charity.

It is preferred by the Exec that it is used for fundraising rather than just giving some money away

**113/2007**     **Moved S BUNDY/PIPER**  
*THAT the Executive, subject to the changes expressed, accept the Charities policy*  
**Carried U**

Thanks to Sophie for the work she put into the Policy.

Sophie explains that work has been done on the investments policy as a work in progress as Gordon Cullen and Management need to contribute to it.

### Library Hours:

Belinda speaks to the letter she received from the Staff Union who does not want the staff to have to work on Easter Sunday. After a discussion surrounding when the library should be open over Easter weekend next year, and the Days of Easter Libby questions whether He rises on the Tuesday? The Exec are of mixed opinions as to whether the library should be open or not and staff should have the day off.

**114/2007**     **Moved CHAIR**  
**THAT** the Executive are of the opinion that so long as the Library is opens on the Saturday then it should be closed on Easter Sunday  
**Carried**  
**For: 8**  
**Against: 3 including David Stevens**

### Election Update:

Claire speaks to this informing the Exec that over 80 people have applied for polling which is a shock.  
Spittle appointed a deputy- Peter Fairburn  
Looks like it will be a large election and Spittle hopes to get all appeals heard before counting if possible.

### Budget:

Sophie speaks to the budget explaining that it has been revised and wanted to keep them in the loop.

**115/2007**     **Moved S BUNDY/HARPER**  
**THAT** the 2007 UCSA Proposed Election and Referendum Budget be accepted  
**Carried U**  
**Abstentions: A Riches and A Rainbow**

### Think Big Series:

Bottom trawling is the subject of this week's lecture.  
Dave speaks to the budget he has prepared.

He expresses that he was disappointed when organising the Drink vouchers as he believes that they should get them at cost rather than retail as they are the same organisation- "all comes from the same pot"

Belinda asks if the cost will be taken out of the special projects budget and Sophie confirms this.

Claire asks all to express when they are available to flyer drop for this and the AGM.

**116/2007      Moved STEVENS/RAINBOW**  
**THAT the Think Big Budget be accepted**  
**Carried U**

Dave asks that everyone tell people about it

**General Business:**

Claire speaks to the half AGM and asks Libby what she needs people to do; such as posters on notice boards and chalking- Sophie's good at that.

Claire notes that there needs to be 120 people there at least- 8.15 am for flyer drop-four people every morning

Half AGM- Wednesday: midday – bring all that you can – in Mix café those who can help to be there from 10 am onwards.

***Meeting closes 6.50pm***

**Declared true and accurate by**  
**Chair** .....

**Date** .....

**Witness** .....